



USAID | SOUTH SUDAN

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ANNOUNCEMENT NO: VA-12-12(Juba)

OPEN TO: All interested and qualified South Sudanese.
Current mission employees serving a probationary period are not eligible to apply.

POSITION: Development Outreach and Communication Specialist

OPENING DATE: Tuesday: June 14 2012

CLOSING DATE: Thursday: July 05, 2012 - max. 4:30 p.m.

WORK HOURS: Full-time; 40 hours/week

The United States Agency for International Development (USAID) Juba, South Sudan is seeking applications from South Sudanese Nationals for the position of Development Outreach and Communication Specialist in the Program Office.

JOB SUMMARY:

The Development Outreach Communication Specialist reports to the Supervisory Program Officer or his/her designee, and collaborates closely with the Mission Director, Deputy Mission Director, Team Leaders, and implementing partners (IPs) to develop and implement the overall Mission communications strategy. The Development Outreach Communication Specialist collaborates with the U.S. Embassy Public Affairs Office (PAO) to ensure that Embassy personnel are properly apprised of USAID public activities and projects and serves as principal liaison with the USAID/Washington Bureau of Legislative and Public Affairs (LPA). The USAID/South Sudan Mission manages the U.S. Government (USG) development program in South Sudan, with a program budget of approximately US \$325 million per annum. The Mission portfolio includes a broad range of agriculture, economic growth, democracy, governance, health, education, conflict mitigation, and humanitarian program activities. The DOC Specialist supports the Mission in the achievement of its objectives by producing and disseminating public information about Mission programs/projects/activities in South Sudan, and by educating and promoting a better understanding of USAID programs. The DOC Specialist is responsible for collecting, investigating, managing, and distributing information associated with the USAID foreign assistance program in South Sudan and serves as the primary Mission point of contact and liaison for information requests.

EDUCATION (10): Bachelors of Arts Degree in journalism, public relations, communications, English, or a related field is required. An advanced degree in a related field is desired

EXPERIENCE: (20) A minimum of five to seven years of progressively responsible experience in communications, public relations, or journalism, in an English-language work environment, is required. This experience should provide assurance that the DOC Specialist is skilled in disseminating information to a variety of target audiences. Previous work with the USG or another international development organization is highly desirable.

LANGUAGE : (10) Fluent (level 4) in English and in at least one major local language, both written and oral, is required.

KNOWLEDGE, SKILLS AND ABILITIES: (60) The DOC Specialist must have a thorough knowledge of the principles, methods, practices, and techniques of communication, and skill in applying such knowledge to develop written information materials for dissemination through a variety of media, in order to determine and effectively use the most appropriate means for transmitting information, and to evaluate the effectiveness of plans developed to communicate with targeted audiences. This includes an understanding of the use of written communication in developing news releases, feature stories, background statements, fact sheets, media spots, and scripts that effectively transmit information about complex USAID/South Sudan. programs/projects/activities and functions. The work requires a solid understanding of websites; an excellent knowledge of English grammar and American word usage and spelling; a good knowledge of graphic design, printing, and publishing processes, and the ability to oversee printers and/or publishers; a general understanding of procurement processes; and a broad understanding of issues related to international development.

COMPENSATION PACKAGE

Position Grade Level: FSN-11. Starting salary and grade will be determined on the basis of qualifications, work experience and/or previous/current salary history. The salary range for this position is \$33,701 - \$50,549. In addition there are various allowances amounting to approximately 35% of the salary. For this position the allowance range is \$12,882.5 - \$14,853.7 as per the current U.S. Government Local Compensation Plan for South Sudan.

It is the policy of the United States government to ensure equal employment to all persons without regard to race, color, religion, sex, national origin, age, disability or sexual orientation.

HOW TO APPLY

Applicants are required to submit an application package on the attached Employment Application Form along with a cover letter of interest, which clearly describes individual's qualifications for this position, and their CV to USAID by email to: jubapo02@usaid.gov OR Deliver one copy to: USAID/South Sudan, Juba. Applications Box is outside Consular Entrance. The DS 174 form is available on US Embassy web site: http://southsudan.usembassy.gov/job_vacancies.html

Subject line must be: Development Outreach and Communication Specialist
Your application may not be considered without this.

A strong and clear cover letter expressing reason for interest in the position and describing candidate's qualifications and contributions which they can provide to USAID operations are required. The successful applicant must be able to obtain and retain the required USAID medical and security clearances. Applicants who do not provide the required documents stated above and below shall not be considered. Closing date for submission of applications is July 05, 2012, at 1630 hrs. Juba, South Sudan time. Please note that only short listed candidates will be contacted for an interview.

Required Documents:

1. Cover Letter of Interest (including vacancy # of the position)
2. An up-to-date Resume/C.V
3. USAID Application Form (to be filled out completely)

Note:

- Only short-listed candidates will be notified.
- This vacancy is only open to nationals of South Sudan.
- Applications submission without the required USAID Employment Forms and supporting documents will not be considered.
- No in-person appointments or telephone calls will be entertained.
- In-house candidates must apply through their supervisors.

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ALL ETHNIC GROUPS AND BOTH
GENDERS ARE URGED TO APPLY**